

First Presbyterian Church of Bristol Tennessee Missionary Emergency Fund General Grant Information

Introduction

Major A. D. Reynolds established the Missionary Emergency Fund in 1920 to provide support for Christian religious, educational, and charitable purposes. First Presbyterian Church of Bristol is blessed and honored to be one of three grantees receiving a portion of the fund's annual distribution. Following is information related to applying for grants from this distribution.

Qualifications for Consideration

To qualify for consideration for funding, a proposal must address one or more of the following objectives and purposes of the grant:

- Supporting home and foreign Missions engaged in propagating the Christian Faith
- Providing scholarships and other aid for students preparing for Christian service work
- Aiding active and retired clergy directly and by assisting in the education of their children and by providing for the comfort and care of members of their families
- Aiding in the propagation of the Christian Faith and aiding in Christian education at home and abroad
- Advancing education by providing support and assistance to educational institutions and to students and teachers
- Supporting the mission, educational, and outreach activities of First Presbyterian Church of Bristol

Application Procedure

Applications: Both the **student grant** application and the **general grant** application are available for download on the church website fpcbristol.org and by request through email to mef@fpcbristol.org.

Deadlines: Upon completion, all grant applications (both student and general grants) may be emailed to mef@fpcbristol.org or mailed to Missionary Emergency Fund, c/o First Presbyterian Church, 701 Florida Avenue, Bristol, TN 37620.

- Applications for **student grants** must be submitted by April 1 for the upcoming fall and spring school semesters.
- **General grant** proposals/applications (i.e., any request for support that is not a student grant) must be submitted to First Presbyterian Church by **July 31**. General grant proposals received after the deadline will not be reviewed.

Grant Award Process

Student grants: Qualified students approved for an award are notified of the award in June. The financial support is mailed directly to the educational institution, typically in August. The grant award is applied to the student's tuition and expenses by the institution over two semesters.

General grants: General grant applications received by July 31 are evaluated by an appointed advisory committee at First Presbyterian Church of Bristol. The advisory committee evaluates each application based on the qualifications (stated above) that were established by the MEF governing board in Richmond, VA and priorities established by First Presbyterian Church of Bristol. The advisory committee recommends awards to the Session of First Presbyterian Church of Bristol for their approval. Upon approval, distribution of funds is made prior to the end of the current calendar year.

Compliance and Reporting

In applying for an MEF General Grant, applicant understands and agrees to the following conditions:

1. Grant funds must be used in accordance with the intent and design of the proposal.
2. If funds are not used for the purposes described in the proposal, grant funds must be fully and immediately refunded to First Presbyterian Church of Bristol.
3. Grantee must provide a full written report (form provided with notification of grant award) by July 31 and include an itemized account of how funds were expended.

Additional Information

<https://www.causeiq.com/organizations/missionary-emergency-fund,546037002/>

https://www.heraldcourier.com/news/abram-reynolds-was-a-builder-and-developer-in-bristol/article_5c7c4b48-9680-11e4-9993-3b4b8f8d0cc7.html

<https://di.lib.vt.edu/items/show/970#?c=0&m=0&s=0&cv=41&xywh=0%2C-54%2C4400%2C3595> [Digital copy of Major A.D. Reynold's autobiography in its original format, hand written in a ledger book beginning on page 42]

For more information or general questions, contact the Missionary Emergency Fund at mef@fpcbristol.org or call 423-764-7176, Monday - Thursday, 9:00 a.m. - 5:00 p.m. (ET).

First Presbyterian Church of Bristol Tennessee
Missionary Emergency Fund
Grant Application Cover Sheet

Total Amount Requested (in US Dollars)	
Brief Name of Project or Program	

NAME OF ORGANIZATION		
Street Address		
City, State, Postal Code, Country		
Website		
Employer Identification Number (EIN)		Nonprofit <input type="checkbox"/> Yes <input type="checkbox"/> No
If a nonprofit, 501(c)(3) or other U.S. IRS exempt organization?		

AUTHORIZED CONTACT PERSON:			
Name		Title	
Business Phone		Mobile Phone	
Email Address			
Mailing Address (if different from above)			
P. O. Box or Street Address			
City, State, Postal Code, Country			

Authorized Signature _____ **Date:** _____

By signing this form, you acknowledge your support of this project proposal and your organization's commitment to the compliance and reporting requirements of the grant, should a grant be awarded.

GRANT REMITTANCE ADDRESS	
If you have a US Mailing Address: [complete now]	
Should your grant request be approved and you have a US mailing address, your award will be sent to:	
Name of Organization	
To the Attention of [Person's Name]	
P. O. Box or Street Address	
City, State Zip	
If you do not have a US Mailing Address:	
Should your grant request be approved but your organization <i>does not have</i> a USA mailing address, you will be asked to provide the following required information for your organization so that funds can be wired directly to your organization: Your organization's name, contact person's name and phone number, complete physical address (street name, city, country, etc.), and bank account number. <u>Your Bank's Information:</u> Bank Identifier (SWIFT) code, bank name, bank's physical address (street name, city, country, zip code, etc.), and bank branch name (COD)	
<i>Insufficient information will prevent our ability to transfer MEF funds to your organization.</i>	

MEF Grant Proposal

Outline of Required and Optional Content

General Directions: The **Organization Name** and **Brief Project Name** should be at the top of each page of your grant proposal. Your grant proposal should reflect each of the required sections and subsections outlined below. Optional material may be added but limited to a maximum of five pages. Submit your grant proposal and the completed Grant Application Cover Sheet (above) according to the directions in the General Grant Information.

Section 1: Grant Proposal General Information (required)

In a separate document, provide the following:

1. **Briefly describe how MEF funds will be used** (200 words or less)
2. **Briefly describe how this grant request fits the MEF purposes** (Refer to MEF Grant General Information, Qualification for Consideration; 100 words or less)
3. **Provide a detailed proposal for your grant request** (1000 words or less)
4. **How will you measure success of this project? What are the success indicators you will use?** (200 words or less)

Section 2: Organization Description and Budget (required)

Limited to TWO pages, provide the following:

1. **Page One:**
 - a. **Tell us about your organization, its purpose, whom you serve, and geographic area served.**
 - b. **Describe the support you need through MEF and the impact this support will have in helping your organization accomplish its goals.** *(The monetary amount listed here must match the amount at the top of Grant Application Cover Sheet).*
2. **Page Two: Provide a detailed proposed budget for funds received from MEF** (exactly how you plan to use the funds should your request be approved).

Section 3: Addendum (optional)

You may include information that will help us to know more about your organization or those whom you serve; below are some examples *(add no more than five pages in this section)*:

- Proof of 501(c)(3) or other nonprofit status
- Organizational structure
- If pertinent to your request, you may include photographs, brochures or other literature that confirms the significance of this project or confirms that it meets MEF criteria